



AUTHOR GUIDELINES

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Authors can send their proposed contribution in Italian only, English only, or both languages (in case of double language, two separate contributions with different DOI codes will appear in the Journal).

For single-language contributions, title, abstract and keywords are always provided in both languages.

STRUCTURE OF CONTRIBUTIONS

Each contribution is meant to include (in the order the Author prefers):

- a focus on the topic in current research
- a presentation of the Church's social teaching on the same topic
- a personal perspective on the dialogue between research and the social teaching of the Church (i.e.: unexplored perspectives opened by the Magisterium, suggestions research can offer to the Magisterium for further development).

STYLE AND DIMENSION OF CONTRIBUTION

To improve online readability, entries should not be too extensive. The length of **standard contributions**, which present a theme/concept and discuss it in the light of scientific research and Magisterium, is between **12.000 characters**, spaces included, and **20.000 characters**, spaces included (**COMPULSORY UPPER LIMIT**).

We also welcome **shorter contributions** concerning case studies and applications, between **6.000** and **8.000** characters, spaces included.

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• **TITLED PARAGRAPHS:** To improve online readability, we suggest extensive use of paragraphs, with appropriate subtitles; each paragraph should not exceed 2.000 characters, including spaces.

• **DO NOT INCLUDE FOOTNOTES**

• **QUOTATIONS**

a. For in-text scientific citations, please indicate in brackets author, year, and page, and include the full reference in the final References. Eg: (Pasinetti 2012, 43) in the text. In the final Reference list: Pasinetti L.L. (2012), *Dottrina sociale della Chiesa e teoria economica*, Vita e Pensiero.

b. for in-text citations from Magisterium documents, please indicate title and paragraph number (e.g. *Laudato si'*, 33). For Authors which will send double-language contributions: our Editorial Staff is available to verify the correspondence of Magisterial texts in the two versions.

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The reference list includes MAXIMUM five references, suitable for non-specialist readers. We suggest including one reference to Author(s) publications, when appropriate.

• **TABLES AND FIGURES, IMAGES AND MULTIMEDIA ELEMENTS**

It is highly desirable to provide multimedia elements: tables and charts, images, videos, podcast, etc, as appropriate. Whenever you include such an element in the document, please provide full reference (preferably from an online source) and, if required, copyright permission.

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We kindly ask the Author to consult and mention, if appropriate, other contributions already published in the [Dictionary website](http://www.dizionariodottrinasociale.it), or suggest to our Editorial Staff possible hyperlinks to be included in Author's contribution.

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The full text, references and other multimedia elements should be sent to the following e-mail address

dizionario.dotttrinasociale@unicatt.it for undergoing the process of *double-blind review*. After peer-review, our editorial staff will send the Author a report including referees' comments, further editorial instructions, and a proposed deadline for the submission of the final version of the contribution.

Average time for the review process suggests the following deadlines for submitting a new contribution:

For publication at the end of June	For publication at the end of September	For publication at the end of December	For publication at the end of March
March 31	June 30	September 30	December 31

• PUBLISHING PROCESS

Along with the final version of their contribution, Authors are invited to submit the following items for publication:

- a. **revised text** of the contribution in the following formats: .doc, .docx, or .odt
- b. **abstract** (maximum 500 characters, including spaces)
- c. **five keywords**
- d. **optional ERC sector** (European Research Council classification)
- e. **personal photo** (.jpg or .png)
- f. **short curriculum vitae** (maximum 500 characters, including spaces), and further optional Author's information (ORCID, ResearchGate, etc.)

During the publishing process, the Editorial Staff will edit the document to ensure uniformity among contributions; optimization of online readability; overall coherence of keywords. All these changes will be subject to Author(s) final approval.

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